Richburg Colonial Library

Board Meeting Minutes

July 8, 2025

**Board Members Present:** Michelle Robinson, Secretary; Susan Day, Vice-President, Rose Dunn, Treasurer, Melissa Ball, Trustee, Shiloh Mannix, President

**Call to Order:** The meeting was called to order at 6:05 pm by Shiloh Mannix.

**Approval of Minutes:** A motion to approve January minutes was made by Susan Day and seconded by Rose Dunn.

**Treasurer’s Report:**

* We’re a little bit over on books, but some were DVDs so those adjustments will be made.
* The budget looks good.
* Money market account is at $39,474.77

A motion to approve the treasurer’s report was made by Michelle Robinson and seconded by Melissa Ball.

**Director’s Report:**

Circulation: 595

Holds RIL filled for other libraries: 67

Holds/items received (from other libraries to fill): 125

Holds placed for items on STARCAT for RIL: 51

Added items: 52

New Patrons: 5

Computer use: 40

Overdrive/Libby

 eBooks/audiobooks: 62

 Magazines: 3

Kanopy: 33

Mango: 0

JobNow: 0

Video/DVD: 42

* Ongoing/Upcoming Events:
	+ Blink subscription is all set
	+ Summer Reading is scheduled and set
	+ Amy Golden from Southern Tier Traveling Teachers has started using the library as a tutor center on Wednesdays from 3-5 pm
* Questions/Concerns:
	+ Eaves – Damien has not responded
	+ Rose will pressure wash the library 😊
	+ Bees – Shiloh will message Larry Bedow
	+ The doorbells are broken. We need new ones.
	+ Rich Esposito – personal finance seminar
	+ Music on the Lawn – finalize everything next Tuesday @ 6 pm
	+ Yvonne is searching for a microwave and book shelves

A motion to approve the Director’s report was made by Susan Day and seconded by Michelle Robinson.

**President’s Report:**

* Old Business
	+ - We need our website updated (Board Goals, Hours, Annual Report)
* New Business
	+ - Music on the Lawn Menu (salt potatoes, hot dogs, sloppy joes, sloppy dogs, chips, drinks, ice cream sundaes
		- Rob has one tent, Stephanie will ask Brad S. or get one from Steve & Shelly
		- Face painting – Presley, Kait & Benny
		- Coolers
		- Addie & Connor will be here to help too.

**Adjournment:**

There being no further business to come before the committee, the meeting was adjourned at 6:55 pm by Shiloh Mannix.

**Next meeting will be August 12, 2025**

Minutes submitted by Michelle Robinson